



Kindergarten – ABC

as of August 2026

Administrative matters

Administrative matters please directly to Marlies Bühler
marlies@parksideschool.ch, Tel. 044 720 42 68

Absences

If your child is sick or can not join the class, please let us know until 8:30 a.m. latest.
To be assured, we shall call you if your child is absent without an excuse.

Address Changes:

Please inform us about an address change or new e-mails or telephone numbers.

Allergies / Special needs

Please let us know if your child has any allergies or special needs.

Trip / Excursion / Special event

The dates and excursion details will be sent together with the quintal planning.

Handcraft materials

From time to time, we will ask you to bring materials to utilize for handcrafts with the children.
For example: PET-bottles, carton, cans, newspapers etc. We will inform you in advance.

Property

We ask all parents not to bring any toys from home. We have often seen toys broken or lost in kindergarten. We are not responsible for other people's valuables. So that the children still have the opportunity to show their friends things from home, they are allowed to bring something from home on the respective show days.

The children have a change of clothes and rain gear in kindergarten. Please mark everything with the name of the child. In addition, please only give clothes to the kindergarten that can get dirty.

Holiday programme

During the public school holidays, we have a holiday programme for the kindergarten children. The pre-school team is responsible for it and informs the parents about activities and excursions.

Parents visit

You are welcome to visit the class at any time, but please let us know in advance.

Parent-teacher meeting

At least once a year. You will be notified in advanced.

PARKSIDE SCHOOL

Extra Clothes

Please leave some extra clothes for your child in the wardrobe (swimming suit, bath towel, hat and rain gear (with rain trousers) and etc).

Birthday

We celebrate every birthday in the kindergarten. The children enjoy to have a special snack. This could be: a cake, cookies, etc. (please without nuts). Can also be a healthy snack, fruit and so on.

Slippers

Every child needs slippers. They must be comfortable and closed at the back (best with a rubber sole, but please no big animal slippers).

Daily Kindergarten Feedback

At the pick up time, you will receive a daily feedback of your child. News and other information will be put up at the notice-board by the entrance or sent out by e-mail.

Clothes

The clothes must be comfortable and they have to be a good fit for the weather. We also go outside when it rains or snows. Your child should not wear their newest and nicest clothes, as they sometimes get dirty.

Art bag

The children can put their handicraft pieces into the red bag which hangs at their wardrobe. Please leave the art bag in the kindergarten and only take the content home.

Head Lice

Head Lice can be everywhere. Children play together and have contact with each other. If you discover head lice on your child, please inform us immediately to help to prevent a wider spread of the infestation.

Reflector band

Every child gets an own orange reflector band. The name is already on it. Please write a phone number on the reflector band. The child should wear the reflector band if it walks alone to Kindergarten. On the Kindergarten day the reflector band should hang in the wardrobe, because we also use it for a walk / the forest days / to walk to the gym hall.

Logopedia

A qualified logopedist annually checks on the older children. We inform you about the date in advance.

Music

Fixed rituals are very important in the kindergarten. They give a structure and help for the children. Music is also a ritual that takes place in the kindergarten. We always learn and create new songs to the different topics in the kindergarten.

Parking

Please use the visitor parking spaces on **Rainstrasse** or along **Häuslerstrasse**, and not the ones on Kirchbodenstrasse (these are private property)!

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Portfolio

Your child will receive a folder from us with content that will document their own handicrafts, photo documentation and learning progress. During the holidays as well as after the time at Parkside School, your child can take their portfolio home.

Punctuality

Please take care that your child arrives at the kindergarten **no later than 08.30**. We start punctually at 08.40 with our morning circle.

Kindergarten times:

08:10 - 08:40 Bringing Time (kindergarten teacher present)
08:40 – 12:00 & 13:00 – 15:30 teaching times

Parkside School opens at 07:15 am and closes at 07:00 pm Mondays to Fridays

Way to school

Children may also walk to kindergarten on their own. We recommend discussing this with the kindergarten teachers and finding an individual solution for each child.

Sun protection

If it is nice weather, we go outside very often. Please send your child already applied with sun lotion to the kindergarten.

Timetable

Enclosed you find the timetable. We would like to stay flexible in teaching so that we can address the lessons according to the needs of the children. This is why we have not fixed the subjects on the days of the week.

We work on different subjects in the kindergarten: Music, languages (English & German), creating, maths, nature human society (NMG) and physical education.

Call / E-Mail

Use the general number of Parkside School (Tel. **044 441 70 53**) or **079 917 14 98**.

You can send us an E-Mail:

andrea@parksideschool.ch

aneta@parksideschool.ch

Or call before or after the kindergarten hours as you can see above.

Drinking bottle

Every child gets a drinking bottle from Parkside School. The children fill the bottle fresh by themselves every morning. In the evening we empty and wash the bottles.

For the forest days on Tuesdays and Thursday (alternate) the children have to bring their own water bottle from home.

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Gymnastic

Children that are attending on Monday afternoon, need a ruck sack with a t-shirt, sport trousers, sport- or gymnastic shoes and a water bottle. You can leave the sports bag in the wardrobe. Gymnastics is in the sports hall (school house Platte) or outside if the weather is nice. Please check the clothes in evening and replace them with a new set of washed or aired clothes (maybe they are wet from sweating).

Absence of the kindergarten teacher

If the kindergarten teacher is sick, the Pre-School-Team looks after the children.

Traffic education

The police man of the Gemeinde Thalwil visits us every year in order to learn the children how to behave in traffic and how to cautiously cross the roads.

Forest days

Every other Tuesday and every other Thursday we are going to the forest the entire day. We also have lunch there. Your child should wear convenient clothes to the weather. If possible, we go in every weather. The child should wear closed clothes also in summertime (no summer shoes or summer dress). Furthermore, your child needs a water bottle and backpack for the forest day.

Please send your child already applied with insect spray (tick spray) to the kindergarten. Check in the evening, if your child has ticks.

Important information

We will send you important information by E-Mail. You can also find the information by the entrance.

Show and tell

On the Show and Tell days the child can bring a toy from home and show it to the other children. Please no toys on the other days, except for a stuffed animal for siesta every day.

The stuffed animal stays in the box in the wardrobe until siesta time.